RISK ASSESSMENT – 3rd WB (Friary) Scout Hall: 2024-2025

Name of Location	3WBF Scout Hall Musters Road	**Date of Risk Assessment**	**December 2024**	**Names of Reviewers**	Alan Hubber, Colin Howard
		Date of Next Review	**December 2025**		

• **Hazard and Risk Identified**	**Who is at Risk**	• **How are the current risks controlled?** • **What extra controls are needed?**	• **Who is responsible?**
General building integrity.	All Users	Regular visual inspection	Users report any issues to GSL
Security of main door with twist lock above child level.	Young People	Young people told not to leave building. Adults aware of door use and rules for Young people.	All Users
Burns / Scolds / Smoke inhalation Emergency Exit from building	All Users	Regular inspection of Fire Exit access routes Smoke Alarms, CO monitor in boiler room tested regularly Fire Extinguishers located in Kitchen, Lobby, Main Hall & stage Adults to supervise of Young People during risk activities Fire blanket and Muster point information in Kitchen **Evacuation process known and practised with YP**	Leaders/GSL/Trustees **Practise evacuation**
Burns/Bumps from Radiators in main hall.	All Users	Temperature of radiators is controlled. **Running activities to run along length of hall, not width.**	Leaders/GSL/Trustees
Injuries caused by GAS	All Users	Annual Safety inspection from qualified gas engineer.	Trustees/GSL/Gas Boiler Services
Injuries caused by ELECTRICITY	All Users	**Regular visual inspection of lights, sockets & plug-in items.** Portable appliances tested annually.	All Users/Trustees/GSL
Slips/infections/diseases caused by WATER	All Users	Adults to monitor for leaks and clear up spills. Hot water is 'on-demand' in Kitchen & Toilets	All users/Trustees/GSL

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Generic Accident/Injury	All Users	Scout Leaders are trained in First Aid (M10) First Aid kits located in Office, International room & Kitchen	Leaders/Trustees/GSL
Illness due to lack of Cleanliness	All Users	Regular cleaning in place	Trustees/GSL
Injuries **from use of** climbing wall.	All Users	Instructors are trained to Scout Association requirements. Equipment checked and replaced as required	Trustees/GSL
Injuries **caused by** climbing wall.	All Users	Climbing wall assessed at intervals decided by safety inspector	Trustees/GSL/Safety Inspector
Dust inhalation/becoming trapped/bumps when using UNDERFLOOR STORAGE.	Adults	Adults only to work in underfloor storage space. Children to use the underfloor passage under supervision Floor entrance supervised when open. Adults to work in pairs.	Users
Injuries from using OUTDOOR STORAGE AREA & KIT	All Users	Adults only to access and use outdoor store. Visual inspection of shelving units. Heavy items kept at low level.	Trustees/GSL
Injuries from using back steps in outdoor area.	All Users	No Young people to access. Make known to users that steps can be slippery.	Leaders
Fire & Explosion from Gas Bottles And liquids	All Users	Gas containers and combustible liquid stored & Locked outside in permanent brick/concrete structure.	Trustees/GSL
Damage from forced entry and subsequent glass injury.	All Users	Windows are secure and checked. Locks are in working order. Glass assessment is in place – Wired glass into main areas Front Yard Windows – normal glass	Trustees/GSL/Leaders

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• Hazard and Risk Identified	Who is at Risk	• How are the current risks controlled? • What extra controls are needed?	• Who is responsible?
Cuts from Kitchen equipment	All Users	Crockery, glassware, knives etc in working order. Young People supervised by an adult.	All Users
Infection caused by Kitchen items	All Users	No consumables to be left in Kitchen apart from Coffee/ tea/hot chocolate/sugar All waste to be placed in bin. No food to be put in the bin to discourage rodents. • Cleaning materials and hand washing facilities available.	All Users
Slips and falls on entrance path caused by extreme weather conditions underfoot.	All Users	All users to take care. Road salt stored in boiler room. In persistently hazardous conditions, Trustees/GSL will take necessary actions.	Trustees/GSL